

North Dakota Society of Professional Engineers
64th Annual Meeting
April 7-9, 2005
Radisson Hotel, Fargo, ND

President Gary Doerr called the 64th Annual Meeting of the North Dakota Society of Professional Engineers to order on Friday, April 8, 2005 at 8:00 A.M. There were 25 members present and guests present were: David Ennis from Manitoba, Clarence Reed from Saskatchewan, and NSPE Representative Heather Anderson.

Fargo Mayor Furness welcomed NDSPE members to the community for the 64th Annual Meeting.

President's Report- President Gary Doerr's written report is attached. Gary touched on the evenness of membership over the past several years, with a decline in student members. Gary also stressed the work of the volunteers for the society to operate. Gary highlighted the meetings he attended in Manitoba and Saskatchewan and had the opportunity to attend several NSPE meetings. Gary attended the NDSU Foundation Banquet and accepted a plaque on behalf of NDSPE for contributing over \$20,000 to the NDSU Foundation.

President-Elect Report- President-elect Bruce Dockter's written report is attached. Bruce highlighted the NSPE winter meeting in San Diego. A vote was taken at the Summit meeting whether or not to eliminate regional VP's, and may be hurt the littler states if this happens. Bruce will attend the summer meeting in Chicago. Bruce plans to concentrate on increasing membership by implementing PDH sessions and looks forward to serving as President for the society.

Budget Committee Report- Bruce Dockter, Budget committee chair, presented the proposed budget for and 2005-2006. Bruce reported there was a profit of \$2,289 for fiscal year 2003-2004 which resulted from profit from the NC Regional Meeting held in Bismarck and Mathcounts not having any expenditures.

Dale Heglund moved that the proposed budget for 2004-2005 be approved as presented. Motion seconded by Kevin Nelson and carried.

Executive Secretary's Report – Mary Nelson's written report is attached to these minutes. Mary reported NDSPE's account balances, checking account: \$1,017.62, savings account: \$12,416.03, Certificate of Deposit: \$8,258.53. Total net worth is \$21692.18 as of 4/06/05. The CD will mature on 12/24/05 with a 2.8% interest rate.

Membership as of 3/29/05 consisted of 157 licensed members, 74 members, and 4 student members totaling 235. Membership numbers reflect a decrease of 3 from last year.

Membership Committee-Kevin Nelson presented trends in membership with a power point presentation. Membership peaked in 1998 with 386 members and has gradually decreased. The greatest loss has been in student membership. Kevin emphasized that it takes members to get members. Most of NDSPE revenue comes form dues. Life membership is increasing, which they no longer pay dues.

Secretary/Treasurer Kevin Nelson stated there is a quorum.

Approval of the minutes-

Kevin Nelson moved that the minutes of the 2004 Annual Meeting of NDSPE be approved as presented. Motion seconded by Dean Wieland and carried.

Chris Young with the Rainmaker Group presented “Getting What You Really Want Through Purposeful Communication” for the first educational session. Scott Wegner with Cook Wegner & Wike followed with “Financing Options for North Dakota Political Subdivisions”.

The meeting recessed at noon. Heather Anderson NSPE State & Chapter relations Manager spoke during the noon luncheon

Chris Young with the Rainmaker Group presented “Generations at Work after the luncheon.

Nominations Committee Report - Chairman, Don Anderson written report is attached to these minutes. The Nominations Committee submitted the The Nominations Committee submitted following candidates for nomination to elected offices for NDSPE in 2005-06:

President	Bruce Dockter	Chapter 1
President-elect	Gregg Thielman	Chapter 4
Vice President		
Secretary/Treasurer	Kevin Nelson	Chapter 3
Membership Director	Scott Zainhofsky	Chapter 3

Don Andersen noted that the Secretary/Treasurer term is a 2-year term and is not voted on this year and the President-Elect is not voted on either. Don asked for nominations from the floor for the Vice President and to keep with the rotation that person should be someone from Chapter 3.

Kevin Nelson nominated Michael Gunsch from Chapter 3 for Vice President Brian Poykko seconded the nomination and carried.

Tom Hanson moved to close and cease nominations and a unanimous ballot be cast for the slate of officers for 2005-2006 as presented by the Nominations committee. Motion seconded by Dean Wieland and carried.

The Nominations Committee also submitted a list of candidates for nomination to the Governor for a five-year term beginning July 1, 2005, on the North Dakota State Board of Registration for Professional Engineers and Land Surveyors as follows:

Kevin Nelson, PE	Chapter 3
Brian Poykko, PE	Chapter 1
Wayne Reitz, PE	Chapter 4

Nominations were asked for from the floor.

Tom Little moved to close nominations and vote on candidates for the Board of Registration. Motion seconded by Dean Wieland and carried.

Two secret ballots were conducted to determine the order in which the candidates are submitted to the Governor for appointment to the Board of Registration. The names will be submitted to the Governor as follows:

1. Brian Pokko
2. Kevin Nelson
3. Wayne Reitz

Kevin Nelson moved to destroy ballots determining the order the candidates are submitted to the Governor with the names being kept on record. Motion seconded by Tom Littler and carried.

The meeting recessed at 3 pm. A tour of the Air Museum followed.

President Gary Doerr, reconvened the NDSPE Annual meeting at 9:00 a.m. on Saturday, April 9, 2005.

Education Foundation Report- A written report is attached to these minutes. Dean Wieland reported the Education Foundation officers are as follows for 2005-2006:

President	Roger Kluck
Past President	Steve Smith
Vic President	Don Anderson
Secretary/Treasurer	Kevin Nelson

The Education Foundation assets total \$46,379.77, \$1810.26 is unrestricted funds. The unrestricted can be used for scholarships. \$1100 of the unrestricted funds is obligated to scholarships because there was not any funds distributed last year. \$2200 will be awarded this Spring. Donations were received by individual members and from sponsoring firms: KLJ, Moore Engineering, Houston Engineering, Ulteig Engineers, Bartlett & West Engineers. Dean thanked the contributors and encourages everyone to contribute.

Saskatchewan Report – Clarence Reed, President from the Association of Professional Engineers and Geoscientists of Saskatchewan expressed his thanks for being able to attend the NDSPE Annual Meeting. Clarence reported that their association has the challenge that the technologist’s feel they should have the same rights as engineers.

Manitoba Report – David Ennis from the Association of Professional Engineers and Geoscientists of the Province of Manitoba highlighted the activities in that have taken place in Manitoba. Engineering firms cannot hire an architect. The Red River Flood project will take the water around the city of Winnipeg. David is retiring at the end of 2005. David expressed his thanks and appreciation to NDSPE. David has been attending NDSPE Annual meeting for the last 15 years.

ND State Board Of Registration- Cliff Keller, Executive Secretary for the Board of Registration reported that the Board is implementing the continuing education program. ND has 2240 registered professional engineers, 204 registered professional land surveyors and 51 dual registrants. The Board has completed the first renewal with the new laws passed. 150 PE’s registered as retired status, which it was anticipated that 50-60 would register as retired. A CD has been sent out to all registered PE’s with the new roster, title 28, and changes to the Century code. The roster will be published on the website with a search function incorporated. The continuing education log is also on the website along with examples of acceptable and unacceptable programs. The Board has tried to develop a program that is universal. There has been a large amount of questions about signing & seals, Cliff recommended contacting the Board to address the concerns. For the first time in 60 years the Board will no longer administer the exam. The Board will still submit the list of names eligible to take the exam and notify those who took the exam of the test results. The next Board meeting is April 20, 2005 in Fargo. Dain Miller expressed appreciation of having Cliff readily accessible for questions.

Awards Committee- Chairman Ray Rolshoven’s written report is attached. The following awards were presented at the banquet on Friday, April 8, 2005 as follows:

2004 Young Engineer of the Year Award	Jeremy L. McLaughlin, P.E., Chapter 4
Outstanding Design Award for 2004	Advanced Engineering and Environmental Services, Inc., Grand Forks, ND for the design of Grand Forks Raw Water Intake and Transmission Pipeline Project
Elwin F. Chandler Award	Dr. Ronald Apanian, Ph.D., P.E., Chapter 1

The awards committee made the following amendments be submitted for adoption recommendations Bylaws 13 Awards committee:

4. The awards committee shall not accept any submittals that do not comply with the following criteria:
 - a. All submittals must be hard copies, electronic copies will not be accepted.
 - b. All submittals must be received by each member of the committee at least 30 days prior to the annual meeting.
 - c. Only one submittal for each award will be considered from each chapter.
 - d. All required information must be clearly shown including the age of the engineer submitted for the Young Engineer of the Year award.
5. Chandler Award Nominations:
 - a. Any chapter may submit one engineers name to the awards committee for consideration.

Constitution, Bylaws and Ethics Committee Report – Kevin Nelson commented that Constitution & Bylaws has been changed to add the Membership Director to the Board of Directors, although the duties need to be defined.

Kevin Nelson stated that the NSPE Future Directions Task Force has proposed changes to the governance of NSPE. The new governance will be called the House of Delegates with one representative from each state (53 delegates). NSPE will need someone in place from each state by January 2006.

Ray Rolshoven moved to appoint Kevin Nelson as the Delegate for NDSPE for the first two-year term on the House of Delegates. Motion seconded by Roger Kluck and carried.

Roger Kluck moved to accept the recommendations made by the Awards committee of the Bylaws. Motion seconded by Kevin Nelson.

Discussion followed. Bob Muscha, member of the awards committee, recommended that the process get started early. Clarification of how many submittals are allowed by ewach chapter.

No further discussion. Motion carried.

Education Committee Report-no report

Publications Committee- A written report by Don Andersen, chairman is attached to these minutes. The *Professional Engineer* was published and distributed two times this year. The Publications committee members are the secretaries from each of the chapters.

Don announced that Dean Helweg is retiring July 1, 2005 and there will probably be an interim Dean at NDSU

Public Relations Committee- Gary Doer gave the report on behalf of Chairman Dale Heglund. Gary reported that the committee's main responsibility is to submit news releases to the newspapers. Dale Heglund had set up all the meetings for the entire year

for Chapter 3 and sent it out to the members. A couple weeks before the meeting an e-mail. Members@ndspe.org has been disabled due to all the spam that was coming through.

Legislative Committee Report- Kevin Nelson reported on behalf of Ron Rebenitsch. A written report submitted by Ron Rebenitsch is attached. AGC is proposing legislation not to allow engineers & architects from performing the role of construction management on public projects. The bill has been sent to an interim study session. A bill regarding easements that stated every easement would have to be defined within a 2-year time frame. If passed this would cause financial hardship on companies. The bill did not pass. The committee is tracking a bill regarding electronic signatures on CAD drawings. It is not illegal to electronically transmit a signature but it is unethical as an engineer or land surveyor to electronically transmit a seal.

Kevin Nelson moved to approve the Legislative committee report as presented. Motion seconded by Tom Neigum and passed.

Professional Relations Committee- Chairman Dean Wieland reported that the committee has been very inactive. The committee needs another member to serve on the committee.

Chapter 1 Report – Bruce Dockter reported on behalf of President Nate Weisenburger Chapter 1 has focused on reaching out to the students, by inviting them to continuing education sessions sponsored by various engineering firms. The sessions have been offered free of charge to the students. The chapter hasn't seen much response to the offer. Chapter 1 will be hosting a lunch next week for the FE exam. The chapter has continued to offer continuing education programs at their chapter meetings. The chapter presented awards at the E-week banquet. Bruce Dockter had the opportunity to judge the lego competition

Chapter 2 Report – Gary Doerr read the Roger Kluck's e-mail stating that he had resigned as President of Chapter 2. Roger will try to find a replacement.

Chapter 3 Report- Gary Doerr reported on behalf of Dale Heglund, Chapter 3 officers set up the entire meeting schedule early in the fall and sent out e-mail reminders a week before the meeting/event. Jack Bakken, a PE from NASA was one of the programs. Jack visited schools throughout the area too. The E-week banquet was very successful. New PE registrants were recognized and awards were presented such as the Rube Goldberg contest from local high school students.

Chapter 4- Troy Vareberg, Chapter 4 President reported that approximately 35 people attend their monthly meeting. They try to select speakers that are a little more enjoyable for example an engineer from Alaska and a city representative. The topic for their next meeting is "Engineers without Borders". Chapter 4 had 63 attendees at the E-week banquet. Awards were given for Young Engineer and Design Award.

President Gary Doerr thanked Troy & Dain for hosting the Annual Meeting.

Membership Chair Report- the Board of Directors approved 6 month free membership.

Regional Vice President Report- NC Region VP Kevin Nelson reported that there are currently 7 states in a region. The NSPE Board of Directors voted unanimously move forward with the new governance. The new governance will make the National society more state centric. Each state will have a delegate that will sit on the House of Delegates. The new governance will have a Board of Directors of 16, 53 representative that will meet once a year and have more teleconferences and use e-mail. The more populated states are pushing towards a weighted voting system. Kevin suggests that NDSPE support an one vote per state voting system.

Kevin also gave an update on Mathcounts. The President of Mathcounts will address NSPE Board of Directors at the next Board meeting to explain why they are proposing NSPE to have one seat on their Board and one member at large. NSPE Board is looking at contributing to different programs, such as JETS.

Missouri has passed a resolution to allow them as a pilot study to have state only membership. South Dakota implements the state only membership and Missouri wants to do the same. South Dakota was a pilot program and has continued it even though NSPE has discontinued the program.

? Tom Little moved to support NDSPE representation in the House of Delegates as Kevin Nelson recommended. Motion seconded by Dean Weiland and carried.

Travel expenses have not been decided for the state representative and it may affect NDSPE budget.

Discussion followed regarding the state only membership and why wouldn't a member want to benefit from NSPE membership. NSPE provides information to Professional Engineers, and protects all engineers.

Kevin will support the pilot program to see if they can increase membership and at the end of the program an analysis will be done on Missouri's membership numbers. NSPE is close to telling South Dakota they will loose their affiliation with NSPE due to the continuation of state only membership.

Dean Weiland moved to support Kevin's position on the state only membership pilot program and at the end of the program these members will become NSPE members. Tom Neigum seconded.

Discussion followed that the states should have a program in place to convert those members to NSPE members.

No further discussion and motion carried.

Kevin mentioned that South Dakota's annual meeting is very heavy in continuing education units.

Kevin thanked NDSPE for supporting in in his position on regional VP.

President Doerr thanked Chapter 4 for hosting a successful annual meeting.

Don Anderson will take the award from the NDSU Foundation and display it in the College of Engineering.

The Annual Meeting was adjourned at 11:40 AM on Saturday, April 9, 2005.

Respectfully submitted,

Mary B. Nelson
Executive Secretary

Kevin G. Nelson, P.E.
Secretary-Treasurer

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