

North Dakota Society of Professional Engineers
65th Annual Meeting
April 7-8, 2006
Ramkota Inn, Bismarck ND

President Bruce Dockter called the Annual Meeting of the North Dakota Society of Professional Engineers to order on Friday, April 7, 2006 at 8:05 A.M. There were 21 members present and guests present were: Robyn Taylor from Manitoba and Dennis Paddock and Jon Gillies from Saskatchewan.

Bismarck City Commissioner Connie Sprynczynatyk welcomed NDSPE members to the community for the 65th Annual Meeting.

President's Report- Bruce Dockter's written report is attached to these minutes. Bruce commented this year is the beginning of continuing education requirements. Bruce thanked Past President Gary Doerr & President Elect Gregg Thielman for their assistance this year.

President-Elect Report-Gregg Thielman's written report is attached to these minutes. Gregg expressed his excitement to become President, and commented that one thing he'd like to see is NDSPE provide more continuing education to its members. Gregg also acknowledged Kevin Nelson for his years of service.

Secretary/Treasurer Kevin Nelson announced there is a quorum present.

Executive Secretary's Report – Mary Nelson's written report is attached to these minutes. Mary reported NDSPE's account balances, checking account: \$1,494.96, savings account: \$12,344.65, Certificate of Deposit: \$8,514.02. Total net worth is \$23,448.87 as of 4/6/06. The CD will mature on 01/27/07 earning 4.3 % interest.

Membership as of 4/3/06 consisted of 187 licensed members, 54 members, and 6 student members totaling 247. Membership numbers reflect a decrease of 12 from last year.

Don Andersen noted that Bob Muscha received the Chandler Award in 1995 and he be added to the list of recipients.

A technical session *Introduction to GIS for Engineers* presented by Chris Lake followed.

The meeting recessed at noon. Kevin Nelson NSPE North Central region Vice President spoke during the noon luncheon. NSPE representative Rob Bergeron was scheduled to speak, due to flight delays he was not able to attend.

A tour of Bobcat was held from 1-3 p.m. NDSPE financial records were audited at this time.

The Annual Meeting reconvened at 3 p.m.

Manitoba Report – Robin Taylor, President-Elect from the Association of Professional Engineers and Geoscientists of the Province of Manitoba reported there are 4200 PE’s and Geoscientists in APEGM. Robyn reported that the architects and the engineers have resolved their dispute. There are various projects happening such as an airport expansion and the floodway project. APEGM will hold their Annual meeting in Thompson the end of October. Robyn concluded with thanks for the opportunity to attend NDSPE annual meeting.

Saskatchewan Report – Jon Gilles, President from the Association of Professional Engineers and Geoscientists of Saskatchewan introduced Dennis Paddock the Association’s Executive Secretary. Jon reported that the Association has 5700 members. Their Annual meeting is in Saskatchewan the first weekend in May. Jon thanked NDSPE for the opportunity to attend the meeting.

ND State Board Of Registration- Cliff Keller, Executive Secretary of the Board of Registration reported that the Board is developing a human resource manual. Cliff reported 200 have registered for the FE exam. Cliff introduced Candi Robinson, Board Investigator and Board members Gene Jackson, Kevin Nelson and past Board member Lawrence Woodbury. The 2007-08 renewals will have CPC log enclosed. Renewals will lapse if PDH’s are not met. Those being audited will be notified and will be required to send in supporting materials. A set amount of time will be given to those that do not have enough PDH’s to make up those hours. Legislature is not allowing any new Boards to be started; those that want to start a Board have to find an existing Board that would take them. The Geologists have approached the Board of Registration to consider doing so.

A technical session *Dynamic Communications* presented by Chris Young from the Rainmaker Group followed.

Nominations Committee Report - The report of the Nominations Committee is attached to these minutes. Gary Doerr, Chairman noted that the members of the committee consisted of the Chapter Past Presidents. The Nominations Committee submitted the following candidates for nomination to elected offices for NDSPE in 2006-07:

President-elect	Michael Gunsch	Chapter 3
Vice President	Jay Kleven	Chapter 1
Secretary Treasurer	Wayne Reitz	Chapter 4
	Kathleen Spillman	Chapter 3
	James Landenberger	Chapter 3
	Gene Jackson	Incumbent
Board Of Registration	Roger Kluck	Chapter 2
	Francis Ziegler	
	Kevin Nelson	Chapter 3
National Representative		

Chairman Doerr stated that Wayne Reitz sent an e-mail explaining he was unable to attend due to a project deadline and he is very interested in the position of Secretary/Treasurer.

Michael Gunsch moved to accept the nominations report as presented. Kevin Nelson seconded.

President Bruce Dockter asked for nominations from the floor.

Kevin Nelson moved to close and cease nominations and a unanimous ballot be cast for the President Elect and Vice President for 2006-2007 as presented by the Nominations committee. Motion seconded by Gary Arman and carried.

Voting for the Secretary/Treasurer position was conducted by secret ballot.

James Landenberger, Secretary/ Treasurer candidate expressed his willingness to serve the society.

Chapter 1 Report – During the tallying of the ballots, Mark Lambrecht, Chapter 1 President reported the chapter meets monthly September through May with 6 to 20 attending. The chapter has a speaker at their monthly meeting. The chapter is implementing plans to have field trips for their meetings and would like to start a group in Devils Lake. The Chapter also presents annual awards at their E-week banquet and provides pizza for those writing the FE exam. Mark noted that Chapter 1 made a contribution to the Education Foundation and to the general membership scholarship fund. They have hosted NSPE web seminars, and charge \$10 for members and \$15 for non-members and have generated some revenue from this. Chapter 1 will conclude their year with a picnic in May.

The ballots for Secretary/Treasurer were tallied and James Landenberger will serve as Secretary/Treasurer.

Kevin Nelson moved that the ballots and election results be destroyed and only the name of the election winner be kept on record. Michael Gunsch seconded and carried.

Board of Registration incumbent Gene Jackson spoke followed by candidate Roger Kluck and Francis Ziegler. President Dockter directed that two secret ballots be taken to determine the order in which the candidates are submitted to the Governor for appointment to the Board of Registration.

During the tallying of the first ballot, the following reports were presented.

Chapter 2 Report – Roger Kluck from Chapter 2 commented that Tom Atkinson has agreed to step up as acting President for the Chapter.

Chapter 3 Report- Tom Neigum, Chapter 3 President reported that Chapter 3 has held monthly meeting with PDH's given for presentations such as the Devils Lake outlet, asbestos hazard and abatement and the future of engineering education. Attendance is about 12 people. Chapter 3 also had a representative attend the schools to inform students what engineering is about. Chapter 3 will hold an annual picnic in May.

The first ballot resulted in recommendations to submit to the Governor were as follows:

1. Gene Jackson

During the tallying of the ballots from the second vote, the following report was presented.

Chapter 4- Eric Jones, Chapter 4 President reported the chapter meets monthly with approximately 20 to 25 attending. The chapter has 88 members. The annual awards banquet was held in February. They have offered ½ price membership dues to students. The Chapter awarded three \$500 scholarships to NDSU engineering students. E-week activities included the toothpick bridge competition and a banquet. The Chapter contributed to the concrete canoe race and to the steel bridge competition. An annual with golf outing is planned for May and a family picnic the end of April.
Board of Registration voting (continued)

The second ballot results for the Board of registration were as follows:

1. Francis Ziegler
2. Roger Kluck

Gary Arman moved to destroy ballots & tally results determining the order the candidates are submitted to the Governor. Motion seconded by Michael Gunsch and carried.

Gary Doerr moved to close nominations and a unanimous ballot be cast for National representative. Motion seconded by Gary Arman and carried.

President Bruce Dockter asked for a motion for approval of the 2005 Annual meeting minutes.

Don Andersen moved to accept the minutes from the 2005 Annual meeting as presented. Motion seconded by Gary Arman and carried.

Bruce Dockter, President, reconvened the NDSPE Annual meeting at 9:00 a.m. on Saturday, April 8, 2006.

Educational Foundation Report- Roger Kluck reported that the Educational Foundation Board of Trustees met the morning of Saturday, April 8, 2006. Roger thanked Kevin for all he does for the Foundation.

The Educational Foundation assets total \$50,783.91, \$49,759.51 are restricted funds and \$1,024.40 are unrestricted funds, which \$600 came from NDSPE. The Foundation has 5 CD's that has a value of approximately \$7000 each. 2 of the CD's will be rolled aver to capture the maximum amount of interest. The Foundation has distributed \$500.00 to each University for scholarships. The Educational Foundation is in need of additional funds to be able to continue awarding scholarships to the Universities.

The Educational Foundation officers are as follows for 2006-2007:

President	Roger Kluck
Vice President	Gregg Thielman
Past President	Dean Wieland
Secretary/Treasurer	Kevin Nelson transition to James Landenberger

The Foundation appointed a committee to do fundraising. The committee members are Don Andersen, Lon Drevecky, Kevin Nelson, Roger Kluck and Jay Kleven.

A challenge was extended by Gary Arman to top his contribution of \$100 to the Educational Foundation

Kevin Nelson moved to accept the Educational Foundation financial report as presented. Motion was seconded by Don Andersen and carried.

Awards Committee –The following awards were presented at the banquet on Friday, April 7, 2006 as follows:

2005 Young Engineer of the Year Award	Brian Weiss, P.E., Chapter 1
Outstanding Design Award for 2005	Moore Engineering, Inc., Fargo, ND for the design of Water Treatment Plant Project for the City of Harvey
Elwin F. Chandler Award	Lon Drevecky P.E., Chapter 2

Budget Committee Report- Bruce Dockter, Budget committee chair, presented the proposed budget for 2006-2007 and 2007-2008.

Bruce Dockter presented the recommendation to raise dues for licensed members \$10 and retired members \$5. This dues increase would generate about \$2000 more revenue each year to keep the financial situation of the society in a safer comfort zone. The bylaws would have to be amended to reflect the dues increase.

Kevin Nelson moved to amend Bylaw #6 paragraph B 1. a. to increase the dues for licensed members to \$72 from \$62 plus National dues and item 1.c. licensed retired members from \$31 to \$35 plus ½ National dues. Motion seconded by Michael Gunsch.

Discussion followed about if the additional funds were absolutely necessary. The additional funds will be used to fund travel for the House of Delegate representative to the National meetings and for an officer to attend the Canadian meetings. The Board of Directors has put a policy in place that if reserves fall below \$20,000 at the end of the fiscal year dues would be increased and an upper limit of reserves of 2 years of operating costs. A recommendation to increase dues to \$75 for licensed members was entertained.

Bruce Nelson moved to amend the previous motion to reflect an increase in dues to \$75 for licensed members. Motion seconded by Roger Kluck and carried.

Note on original motion, questioned was called and carried.

Constitution, Bylaws and Ethics Committee Report – Roger Kluck reported on behalf of Chairman Tom Atkinson that the committee does not have anything to report. Bruce Dockter will contact Tom Atkinson and inform him of the bylaw changes regarding the House of Delegate and the dues increase. The committee should consider changing the Constitution to allow more bylaw changes. National has eliminated their Constitution and switched to Bylaws this allows more flexibility.

Kevin Nelson Moved to accept the report as verbally given. Motion seconded by Gregg Thielman and carried.

Education Committee Report- NDSPE did contribute \$600 to the NDSPE Educational Foundation and was reflected in the Education Foundation report and those funds will be passed on to the Universities.

Publications Committee- A written report by Don Andersen, chairman is attached to these minutes. The *Professional Engineer* is published and distributed twice a year, one before the annual meeting and one following the meeting. Don will send out an e-mail to members to find out how many members would prefer to receive the newsletter electronically. Don thanked those that have sent newsletter articles. Electronic articles are greatly appreciated. The committee put together a publication of the Chandler Award recipients. Don has about 10 paper copies of the publication and also CD's available if anyone is interested in a copy.

Kevin Nelson moved to accept the Publications report as presented. Motion seconded by Lon Drevecky and carried.

Public Relations Committee- Chairman Dale Heglund recognized the members of the committee as follows: Tom Atkinson, Gary Doerr, Gregg Thielman and Roy Sander. The committee's responsible to inform the public of the role of the engineer and educate younger people of a potential career. Chapter 3 has visited BSC, a representative from Tesoro visited all of the high schools, and co-sponsored Visiting Scientist Series that brought in professional astronaut Jack Bakken to the community.

Lawrence Woodbury moved to accept the Public Relations report as presented. Motion seconded by Michael Gunsch and carried.

Discussion followed regarding the NSPE mentoring program. NSPE has developed a mentoring kit. Kevin Nelson has the information about obtaining the kit. Kevin will send out an e-mail to inform members about the availability of the kit. Kevin highly recommended the kit for the Chapter leaders. KLJ has a formal mentoring program within their organization.

Wayne Larson noted that the awards presented at the banquet will be published in the newspaper.

No further discussion, the question was called and the motion was carried.

Membership Committee- Chairman Gregg Thielman recognized the members of the committee as follows: Scott Zainhofsky, Eric Jones, Tom Neigum and Mark Lambrecht. NDSPE has 2 firms participating in the enterprise program. Scott Zainhofsky has stepped down from the position of membership director. Kevin Nelson suggested seeking out someone that may be interested in the position. It was recommended the position be filled by July 1.

Kevin Nelson moved to accept the Membership report as presented. Motion seconded by Bruce Nelson and carried.

Legislative Committee Report-Wayne Larson reported on behalf of Chairman Ron Rebinitsch. Ron's written report is attached to these minutes. The legislature will meet this year; it did not meet last year. The Construction Management interim committee issue continues to be monitored. Ron welcomes any comments.

Kevin Nelson moved to accept the Legislative report as presented. Motion seconded by Don Andersen and carried.

Kevin Nelson has disabled the NDSPE members list due to spam. The e-mail address for all members of NDSPE is members@ndspe.org and the Board of Directors is board@ndspe.org Kevin will create more e-mail groups and will notify everyone of these new e-mail addresses.

Gregg Thielman will travel to Saskatchewan for the APEGS Annual meeting and to Boston for the NSPE Annual meeting.

Kevin Nelson attended the North Central regional meeting and shrimp feed in Missouri last fall with the governance issues being focused upon. The next regional meeting is to be held in Nebraska. Nebraska will forego hosting the meeting due to lack of funds. Regions are still in effect for the time being. NDSPE needs to decide whom to support for the NCR representative. The nominees are Fred Palmerton and Tim Austin.

Gary Doerr moved to support Fred Palmerton as the North Central region representative. Motion seconded by Gregg Thielman. No further discussion, the question was called and the motion was carried.

The 2007 NDSPE Annual meeting will be in Grand Forks. It was recommended the committee consider the timing of the meeting. Some possible conflicts are that CEC meets in Bismarck around the same time as the NDSPE annual meeting. Lawrence volunteered to find out the date of the CEC meeting. NSPE holds its budgeting meeting in the beginning of April, which may conflict with a national officer attending NDSPE's annual meeting.

The next Board of Directors meeting will be May 17. Dates were discussed for the Fall Board meeting in Carrington.

Ron Rebinitsch commented that the geologists have been attempting to apply for registration and in order to do so they have to find an existing Board that is willing to allow them to become part of. The idea of welcoming them to the Board of Registration has been discussed. The geologists would have to cover their own expenses. They would have a member on the Board of registration, and possibly the size of the Board would be increased by 2 to keep the number of members on the Board an odd number.

Gary Doerr commented that Kevin Nelson was elected to the House of Delegates by NDSPE and has been elected as NC PEPP VP. Therefore NDSPE does not pay his expenses to the NSPE meetings, the other entities pay for the travel and this may not always be the case.

Michael Gunsch reported that there are 4 students and a coach going to the National Mathcounts competition in Alexandria, VA. Mathcounts has a website, the URL is www.mathcounts.ndspe.org.

President Bruce Dockter thanked everyone for attending. The Annual Meeting was adjourned at 10:30 AM on Saturday, April 8, 2006.

Respectfully submitted,

Mary B. Nelson
Executive Secretary

Kevin G. Nelson, P.E.
Secretary-Treasurer

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