

**North Dakota Society of Professional Engineers
Board of Directors Meeting
April 5-6, 2001
Holiday Inn- Grand Forks**

1. Call to order – The North Dakota Society of Professional Engineers Board of Directors meeting was called to order on April 5, 2001, at 7:35 a.m. by Steve Smith, President. Present were Steve Smith, President; Dean Wieland, President-Elect; Roger Kluck, Vice President; Kevin Nelson, Secretary-Treasurer; Lon Drevecky, National Director; Dave Rudolph, Chapter 4 President; Tom Little, PEG Chairman; Don Andersen, PEE Chairman. Also present were Mary Nelson, NDSPE Executive Secretary Cliff Keller, Executive Secretary of the North Dakota Board of Registration for Engineers & Land Surveyors, and Don Edwards, North Central Region Vice President.

2. Introductions

3. Adoption of the Agenda – President Smith deleted item 8a. Continuing Education under Old Business.

Tom Little moved that the agenda, as amended, be adopted. Motion was seconded by Kevin Nelson and carried.

4. Approval of minutes – the minutes of the previous teleconference meeting held March 19, 2001 were distributed via mail and reviewed.

Don Andersen moved that the minutes be approved as distributed. Motion was seconded by Tom Little and carried.

5. Treasurer's Report – Kevin Nelson reported NDSPE accounts have plus \$21,000 with checking, savings and CD's combined. The financial report reflects that revenue generated was greater than anticipated and the expenses were less than anticipated, overall NDSPE is in good financial position. The prior fiscal budget may look a little strong on revenue and light on expenditures because of the end of the fiscal year and checks written haven't cleared yet. An audit was conducted by Bruce Nelson on Saturday, March 31, 2001.

Mary Nelson stated that currently NDSPE has the checking and savings at US Banks and a CD at BNC. The checking does not earn interest and the savings earns 1%. BNC offers interest of 1% on checking and based on the market and the amount in the savings account could earn approximately 3%. Mary will move all funds to BNC.

Don Andersen moved that the Treasurer's report be approved as presented. Motion was seconded by Dean Wieland and carried.

6. Committee reports

A. Awards Committee – President Steve Smith read the report from Bob Muscha. The written report is attached. The committee recommended the following recipients for the awards:

2000 Young Engineer of the Year Award	C. Gregg Thielman, P.E., Chapter 4
Outstanding Design Award for 2000	CPS, Ltd., Grand Forks for the Reconstruction of 42nd Street, Grand Forks, ND
Elwin F. Chandler Award	Dr. James L. Jorgenson

Tom Little moved that the Awards Committee report be approved as presented. Motion was seconded by Lon Drevecky and carried.

Kevin Nelson reminded the Awards Committee to inform the Board of Directors 14 days prior to the Annual Meeting who they have nominated for the awards.

A discussion followed about developing guidelines for how to determine the best candidate. The Awards committee had 2 candidates for Young Engineer of the Year Award this year. Tom Little suggested the Awards committee develop some criteria and present it to the Board at the fall meeting. Cliff Keller suggested in some cases it is appropriate to give two awards.

B. Budget Committee – Bruce Dockter will present this report on Friday, April 6, 2001 at the general membership meeting.

C. Constitution and Bylaws – Kevin Nelson presented the report on behalf of Ray Rolshoven. The committee has made the appropriate changes in the Constitution as follows:

1. Membership classes to be in compliance with NSPE's
2. Elimination of National Director's position
3. Exemption of EIT's to hold a position on the Board or as Chapter President
4. Majority of the Board members and designated proxies constitute a quorum for a Board Of Directors meeting

The Bylaws were amended to state that the Awards Committee to inform the Board of Directors 14 days prior to the Annual Meeting who they have nominated for the awards.

It was recommended to convert the Constitution and Bylaws from word perfect to another program.

D. Nominations Committee – the candidates submitted by the Nomination Committee are as follows:

President	Dean Wieland	Chapter 1
President-Elect	Roger Kluck	Chapter 2
Vice President	Don Andersen	Chapter 4
National Director	Lon Drevecky	Chapter 2
Board Of Registration	Monte Phillips	Chapter 1
	Gene Jackson	Chapter 3
	Bruce Nelson	Chapter 3

Kevin Nelson moved that the Nomination committee report be approved as presented. Motion was seconded by Lon Drevecky and carried.

Discussion followed regarding nominating someone from NDSPE to serve on NSPE nomination committee to represent the North Central Region in Orlando, Florida, July 26-30, 2002. The committee member from the North Central Region is determined by an alphabetical rotation, ND is next in the rotation; it will be another 7 years until someone from ND will serve on the committee. Don Edwards explained the responsibilities are as follows:

1. Attending NSPE meetings
2. Responsible for interviewing and selecting candidates for President-Elect or Treasurer.

Lon Drevecky recommended nominating Steve Smith to serve on the committee.

Don Edwards distributed copies of the North Central Region Governance Guidelines. A copy is attached to these minutes.

Meeting recessed at 8:20 a.m.

Steve Smith, President, reconvened the NDSPE Board of Directors meeting at 1:30 p.m. on Friday, April 6, 2001. Present were: Steve Smith, President; Jeff LeDoux, Past President; Dean Wieland, President-Elect; Roger Kluck, Vice President; Kevin Nelson, Secretary-Treasurer; Lon Drevecky, National Director; Dave Rudolph, Chapter 4 President; Lawrence Woodbury, PEPP Chairman; Thomas Little, PEG Chairman; and Don Andersen, PEE Chairman. Also present were Mary Nelson, NDSPE Executive Secretary.

E. Practice Sections-

Thomas Little, PEG Chairman, Lawrence Woodbury, PEPP Chairman and Don Andersen, PEE Chairman each commented that there has been minimal activity in their respective sections. Thomas Little added he has appreciated being able to serve on the Board of Directors.

7. National Director's Report- Lon Drevecky presented his report at the Annual Meeting. His report highlighted the following points:

- a. Elimination of the National Director's position as a result of "Right Sizing"
- b. North Central Region has drafted governance guidelines
- c. Proposal of a new and revised Education/Licensure Model

8. Old Business

A. Constitution and bylaws- discussion took place on Thursday, April 5, 2001.

B. NSPE Road Show- Dean Wieland asked for input for planning of the Road Show. His ideas are as follows:

- i.) Plan to hold it with the Annual Meeting, which is tentatively set for April 3-4, 2002 in Fargo.
- ii.) Chapter Presidents and Officers, and members of the Board of Directors recommended to attend. The membership committee encouraged attending also.

9. New Business-

A. Young Engineer Forum- NSPE Membership Task Force is considering a Young Engineer Forum as a tool to both make NSPE more responsive to the young engineer's needs and understand what motivates them to join NSPE. This would be a pilot project in 2 or 3 regions. President Smith inquired about interest in this project. He will forward the e-mail from Don Edwards to the Chapter Presidents to see if there is any interest in participating.

B. APEGS Annual Meeting- President Smith will not be able to attend. Roger Kluck possibly will be able to attend.

10. Announcements-

Kevin Nelson suggested purchasing a lap top computer for the Executive Secretary. Discussion followed.

Roger Kluck moved to purchase a lap top computer for the Executive Secretary. Motion seconded by Dave Rudolph.

A \$2000 limit was suggested.

Dave Rudolph moved to amend the previous motion to include limit purchase price to \$2000 for a lap top computer for the Executive Secretary. Roger Kluck seconded the amendment. There being no further discussion about the amendment, the motion as amended carried.

11. Adjourn-

**Tom Little moved the NDSPE Board of Directors meeting be adjourned.
Motion seconded by Kevin Nelson and carried.**

Meeting adjourned at 1:50 p.m.

Respectfully submitted,

(original signed)
Mary B. Nelson
Executive Secretary

(original signed)
Kevin G. Nelson, P.E.
Secretary-Treasurer

mbn

Filename: BOD minutes 4-5-01.doc
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